4 October 2012 (14:00 - 15:45 CET)

Chairman: *Guy Ethier, Umicore*
Co-Chairman: *Mark Raffray, Johnson Matthey*

Conclusions

1. Welcome and Introduction

1.1. Confidentiality and Competition Law. Participants were reminded on their obligation to comply with Confidentiality and Competition Law.

1.2. Tour de table. Participants are listed in Annex 1.

1.3. Approval of the Agenda. The Agenda (Annex 1) was approved.

2. EPMF/PMC resources

1. The Mgmt Cttee supported the recommendation from the EPMF Board.
2. The job description should be completed to add the likely commencement of the contract (Jan 2013).
3. The job description will not be posted before Sylvi Claussnitzer (cf. Annexes 2) is interviewed and considered for the position of General Consortium Manager.
4. C. Braibant shall contact S. Claussnitzer to find out about her availabilities to come to Brussels for an interview before 18 Oct 2012.
5. C. Braibant shall meet with the Accountant at the latest on 15 Oct 2012 to prepare a budget proposal including, for the PMC portion:
   - Full-time Consortium General Manager (~ 150 000 € to cover for base salary and salary-related costs as a worst case figure);

30-40% of Caroline Braibant's salary and salary-related costs (assuming C. Braibant will progressively move from an 80% to an 10% working regime for the Consortium from Jan to Dec 2013); and

   - 80% of Katrien Arijs' consultancy salary (estimated at 600 €/day pending further negotiation with ARCHE; ***Post-meeting note:*** *proposed daily fee of 600 €/day has been accepted by ARCHE).*
6. The budget implications of the adjusted EPMF/PMC secretariat structure should be prepared and agreed by the Board and Mgmt Cttee before presentation to the respective Assemblies.
7. Based on the proposed budget G. Ethier and C. Léger shall discuss the best approach for EPMF to absorb/compensate for (part of) the temporary increase of the PMC budget during 2013 (transition period where existing and future Consortium Managers will work together for PMC).
8. The adjusted EPMF/PMC structure proposed by the EPMF and Mgmt Cttee shall be presented for approval by the Assembly at the Dec 2012 meetings before a commitment can be made with any potential candidate. The proposal to be presented shall include:
   - Background for proposal (cf. point 9 below)
   - Why replacing C. Braibant in PMC instead of hiring new person for EPMF
   - How will the transition be assured
   - What are the budget implications for PMC and EPMF (per Member)
   - What is the 2014+ scenario
9. The presentation of the adjusted EPMF/PMC structure should be preceded by a presentation addressing:
   - 'Longterminess of REACH': explain with concrete examples how REACH has become and will continue to be a permanent working agenda, with associated workload likely to increase as the next titles of REACH are launched and the regulation (and other associated regulatory schemes) reviewed and updated;
   - Practical examples of workload increase: follow-up work after registration submission (Ag on-going research, Ag testing proposals, UVCB intermediate dossier updates, etc.), addressing nanomaterial-related challenges, (preparatory) work for Ag Evaluation, (preparatory) work for possible Authorisation of Hydrazine, Pb compounds and other metals and metal compounds used in PM refining, next substances of equivalent concern, etc.;

Contact Info of the Consortium
Avenue de Broqueville, 12 - B-1150 Brussels
Tel.: +32 2 775 63 23 **Fax:** +32 2 779 05 23 **Mobile:** +32 473 52 52 73
E-mail: braibant@epmf.be **Website:** www.epmf.be

- Need for insurance/security in PMC human resources; and
- Scope of work and resources of other REACH consortia: compare scope, timeline, number of substances, challenges under REACH across consortia to demonstrate under-equipment of PMC.

10. No formal commitment shall be made with suitable candidate(s) for the Consortium General Manager position before EPMF/PMC Members have approved the proposal of the Board and the Mgmt Cttee at their 5 and 6 December Assembly meetings. If need be, a provisional commitment can be made with the potential candidate(s) inviting them to remain available to PMC until 6 Dec 2012.
11. The original EPMF Board recommendation has been adjusted to become an EPMF Board and PMC Mgmt Cttee proposal (Annex 3) to be sent to the EPMF and PMC Members once budget implications are available, as a background document for the Assembly meetings; comments on Annex 3 are welcome.

3. NanoAg project budget

The Mgmt Cttee has decided to accept the increase in budget requested by WCA which can be covered with part of the 20% contingency but alert/remind WCA on the following principles:

- As far as possible, quotes and proposals involving literature searches and reviews should be prepared on the basis of a preliminary screen to determine the approximate number of available studies; for more transparency, the quote or proposal presented to PMC should furthermore indicate the number of studies on which the estimated cost is calculated
- When there is a high degree of uncertainty in a project, quotes and proposals should include contingency to cover unexpected costs in order to allow PMC to prepare robust budgets
- PMC should be informed of the likelihood of the insufficient budget and authorize where applicable the additional budget before the work is effectively performed
- PMC will not accept additional budget increases unless they are properly justified before the budget overrun takes place

4. AOB, next calls/meetings and closing remarks

4.1. Upcoming Authorisation challenges for the PM industry: hydrazine, borates, lead compounds, respiratory sensitisers, and…?

The Mgmt Cttee agreed to give Authorisation a dedicated place in the Agenda of the next PMC Assembly meeting in order to:

- Alert PMC Members on the next challenge of the PM sector, as both user and registrant of SVHC
- Demonstrate the increase of workload and justify the need for additional resources

It was furthermore agreed to invite a representative from the Pb Consortium to present their case study (***Post meeting note:*** *Aggie Kotze (ILA) has confirmed her availability to present a Pb Authorisation case-study to PMC Members on 5 December in Brussels*) and complete the Agenda item by translating the Pb case-study into one or more likely PM case (e.g. substances possibly meeting the 'equivalent concern' criteria).

4.2. Collective notification of new toxicological information on PM and Re metals and compounds under other regulatory frameworks than REACH

Information generated under REACH and which reveals a hazardous property of a substance may need to be notified under other regulatory regimes than REACH, such as the US EPA TSCA 8e) reporting scheme. Examples of these submissions, which can be done by each company

Contact Info of the Consortium
Avenue de Broqueville, 12 – B-1150 Brussels
Tel.: +32 2 775 63 23 **Fax:** +32 2 779 05 23 **Mobile:** +32 473 52 52 73
E-mail: braibant@epmf.be **Website:** www.epmf.be

individually or via a designated representative (e.g. law firm, trade association, etc.) are available in Annexes 4. In order to simplify and harmonise the notification of new hazards identified via the REACH programme to the US EPA TSCA 8e) reporting scheme, the Mgmt Cttee agreed to:

- Find out whether submissions coming from non-US entities would be as valid as those coming from non-US ones
- Find out whether the IPMI would agree to submit TSCA 8e) notifications on behalf of the (European) precious metals industry (work in progress)
- Find out whether the notifications could be done via PlatforM (network gathering all precious metals associations worldwide) (after a response from IPMI has been received)
- Check what it would mean in practical terms of resources for the EPMF/PMC to lead this submission alone, via IPMI or with PlatforM (***Post-meeting note:*** *cf. Table 1 below*):

Table 1. *Comparison of preparation and submission of US EPA TSCA 8e) submissions via several possible channels*

	EPMF/PMC alone	***Via IPMI***	***With PlatforM***
Notification content	*One to two page-cover letter introducing submitting entities, short summary of the study findings, and an indication of the consequences on e.g. classification*		
Number of estimated notifications	*5-10 per year*		
Study follow up and assessment	*Done by EPMF/PMC*		
Preparation of cover letter	*EPMF/PMC*	*IPMI, with input from EPMF/PMC*	*EPMF/PMC, as secretariat for PlatforM*
Submission to US EPA	*EPMF/PMC*	*IPMI*	*EPMF/PMC*
Company coverage	*EPMF/PMC membership*	*EPMF/PMC + IPMI membership*	*Members of all PlatforM associations: WGC, Silver Institute, LBMA, IPA, LPPM, EPMF, IPMI, and RJC*

4.3. Next call to prepare 5 Dec 2012 Assembly meeting

The next Mgmt Cttee conference call will take place on 18 Oct 2012. It will aim at:

- Reviewing the budget implications of the proposed EPMF/PMC resource arrangement, and
- Preparing the Agenda and key messages for the 5 Dec 2012 Assembly meeting, which includes the review of all above and previously agreed actions points.

Annexes:

1. Agenda and list of participants
2. Curriculum vitae and related documents from Sylvi Claussnitzer
3. EPMF Board and PMC Mgmt Cttee proposal for EPMF/PMC resources
4. Examples of TSCA 8e) submissions

Contact Info of the Consortium
Avenue de Broqueville, 12 - B-1150 Brussels
Tel.: +32 2 775 63 23 **Fax:** +32 2 779 05 23 **Mobile:** +32 473 52 52 73
E-mail: braibant@epmf.be **Website:** www.epmf.be