



MINUTES

AP refer to Action Points listed at the end of the minutes

Participants:

C. Braibant (EPMF)	G. Gutekunst (Wieland)	A. Rondepierre (EPMF)
R. Davies (Ames Goldsmith)	A. Normand (Metalor)	K. Rothenbacher (EPMF)
G. Ethier (Umicore)	M. Raffray (Johnson Matthey)	

- Potential (Co-)Chairmen volunteers** - G. Ethier and M. Raffray will continue their mandate until the December Assembly meeting, at which event the election of the new (Co-)Chairmen will take place. Deadline for nominating volunteers is 1 Nov. **AP1**
- CSIRO proposal** - A research agreement/contract was received in late March, comments from PMC were sent to CSIRO for consideration. Contract includes payment tied to milestones/opt-out opportunities (possible at any time with three months notice) and a statement that ownership of generated data should be with PMC, which would be co-author of any publication CSIRO would make on the research.
The (scientific) work plan is under development; PMC requested CSIRO to include European soils as well (may have a very slight impact on financials, balanced with currency fluctuations). It is expected to be finalised by end April, following which C. Braibant will sign the contract on behalf of PMC. **AP2**
- Refinables project manager** - The job description (Annex 1) was sent to Euras & Arcadis who indicated that none of their employees met all the requirements for the position. A meeting between C. Braibant and H. Waeterschoot will be arranged shortly. **AP3- AP4**
- LoA costs** - LoA costs should be announced for dossiers which are finalised, on the basis of definite expenses. The cost of the LoA for Ag substances and Refinables as announced in 2010 did include a 20% contingency but not the budget required for the additional soil research programme at CSIRO (~ 500 000 €) and the update of the intermediate files following the more stringent interpretation of strict control.
It was decided not to sell any LoA for Ag or Refinables before their respective cost is revised and approved by the Assembly in Cambridge. Moreover, the cost of the LoA as calculated in 2010 for Au, PM CN-, PGM and Re will be used as an unofficial indication only; a public LoA should not be announced/proposed for these projects before they are further progressed and the calculation encompasses all expenses.
Eurométaux was invited to request ECHA to foresee a mechanism by which all co-registrants should be obliged to demonstrate they have contributed to the cost of the data added to an updated dossier (e.g.: by being obliged to update their respective registrations and as such, re-buying a security token number), thereby making sure all additional costs are properly shared between the concerned registrants. **AP5**
- 2012 and 2013 budget forecasts** - Updated project proposals were received from WCA for Au, PM CN-, PGM and Re. These will be used as a basis to calculate the 2012 and 2013 budget forecasts that will be presented to PMC Members in June 2011 (**AP6**). The project proposals will also be used as standing project plans for each project, in order to quickly update all Members on the status of each project on a monthly basis.
- Project updates and Members' responsiveness** - this item was added to the Agenda upon request from M. Raffray
 - Ag and Re projects moving forward at good pace
 - Au and PM CN- projects progressing slightly slower (ITS meeting scheduled on 7 June)
 - PGM project very challenging especially due to Members' slow responsiveness towards PMC action requests (e.g.: water solubility and pH determinations). Such a sluggish responsiveness not only undermines PMC's credibility vis-à-vis the consultants but also threatens the project timeline overall. The Management Committee acknowledged this problem and the associated risk and authorised PMC secretariat to act more severely in a stepwise manner as follows - **AP7**:



- K. Rothenbacher to call “delinquent” companies and request firm commitment/confirmation that the data will be delivered by a reasonable deadline to be agreed with each company
- If the above is unsuccessful, C. Braibant to address a formal letter to senior representatives of “delinquent” companies inviting them to make sure their experts launch all agreed actions asap and within the timeframe agreed with PMC
- If the above is unsuccessful, G. Ethier and M. Raffray to inform “delinquent” companies and PMC Members in general on the risk of removing certain substances from the scope of work in the event no/insufficient data is provided on these substances or data is provided outside the agreed timescale (especially for those substances which are of interest to one single Member only)

7. Updated indicative lists, cost-sharing formula and 2011(I) invoices: A. Rondepierre received updated substance and tonnage band declarations from almost all Members and is still double-checking some of the tonnages declared by some Members. Revised indicative lists are available upon request.

Members were also invited to indicate whether their intermediates would still be considered to be handled under strictly controlled conditions in line with the ECHA Guidance on Intermediates released in December 2009. In some cases a same substance was declared as:

- a. substance and intermediate
- b. strictly controlled intermediate and not strictly controlled intermediate

Practically speaking a dossier can be prepared which covers all situations: substance, strictly controlled intermediate, not strictly controlled intermediate. However, since the information requirements vary from one to the other, the workload required in each case varies too and this justifies an adjustment of the cost-sharing formula to make sure Members declaring substance X as a substance or as a not strictly controlled intermediate contribute proportionately more than Members declaring substance X as a strictly controlled intermediate. **AP8**

The first invoices of 2011 will be calculated using the current version of the cost-sharing formula. The second invoices of 2011 will be calculated using the adjusted version of the formula, i.e. a distinction will be made between strictly controlled intermediates and non-strictly controlled ones. 2011(I) invoices will be corrected with the adjusted formula and the difference will be credited/invoices in the 2011(II) invoice. **AP9**

8. Meeting between ECHA and German delegation. The Fachvereinigung Edelmetalle intends to meet with ECHA representatives later in 2011 in order to address several items relative to the interpretation and implementation of REACH in the Precious Metals sector. W. Held invited CB to participate in the meeting and the Mgmt Cttee to propose topics for discussion at ECHA if the meeting takes place. It was noted that ECHA representatives are not readily accessible and that any discussion regarding strict control, for instance, should be addressed asap. **AP10**

9. Next conference call: 17 May 2011, 15h00 CET

10. Update of CLP notifications - way forward - to be done by each notifier; PMC secretariat will outline roles and responsibilities/steps. **AP11**

11. Return of spent samples to refiner (PGM Refining Services at Royston) and partial reimbursement to sample providers - **AP12**

12. Update on other projects: Au+PM CN-, PGM, Re

Annexes:

1. Project and job description Refinables project manager



Table 1. Actions agreed at MC 6 April 2011 conference call

	Action	Who?	When?
1.	Deadline for nominating (co-) chairmen volunteers is 1 Nov. Will be announced in Cambridge	CB MC members	17 Jun 2011
2.	Sign CSIRO contract	CB	Beginning May
3.	Refinables project manager job description (Annex 1): check with Euras and Arcadis again, contact Christian Canoo	CB	17 May 2011
4.	Refinables project manager job description (Annex 1): check amongst retirees	MC members	17 May 2011
5.	Co-registrants' contribution to the cost of the data added to an updated dossier: Follow-up Eurometaux's request to ECHA	CB	Mid May 2011
6.	Prepare draft forecasts for MC discussion/approval at next MC conference call	CB	End April 2011
7.	Members' slow responsiveness towards PMC action requests: act more severely in a stepwise manner	KR + CB + GE +MR	Immediately
8.	Revised version of the cost-sharing formula: adjust wording of Appendix 9 and propose amendments to members	CB	June 2011
9.	Inform members of the above in the 2011(1) invoices' cover letter	CB	End April 2011
10.	Meeting between ECHA and German delegation: - Contact EM for further information/suggestions - Invite W. Held to share draft agenda with Mgt Cttee for discussion at <i>ad hoc</i> conference call before CB's participation is confirmed	CB MC members	ASAP
11.	Outline roles and responsibilities/steps regarding the update of CLP notifications by each notifier	PMC	June 2011
12.	Return of spent samples to refiner and partial reimbursement to sample providers to be actioned	CB	ASAP