



4 November 2011 (15:00 - 16:30 CET)

PMC call-in details provided in separate document (PIN code: 36389671#)

Slides presented via GoToMeeting:

<https://www2.gotomeeting.com/join/259499434>

### AGENDA

1. **Welcome and introduction**
  - a. Tour de table: participants and apologies
  - b. Reminder on Confidentiality and Competition Law
  - c. Approval of the Agenda
  - d. Approval of minutes of 13 Sep 2011 conference call
2. **Discussion on possible scenarios and recommendation for chairpersonship from Management Committee**
3. **Case-study illustrating impact of changes in substance and tonnage band declaration on testing programmes and invoicing**
  - a. Proposal to review cost-sharing formula
4. **Budget, invoices and LoA**
  - a. Contribution to 2012 REACH project package
  - b. Sample reimbursement
  - c. Status of 2011 Reserves by 15 Oct 2011
  - d. Proposed 2012 budget and proposed invoicing
  - e. LoA
5. **Issue of Silver evaluation**
6. **Draft Agenda 6 Dec 2011 Assembly meeting**
7. **AOB, next meetings/calls and closing remarks**