



Participants:

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R. Davies (Ames Goldsmith, United States)
G. Ethier (Umicore, Belgium)
G. Gutekunst (Wieland, Germany)
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MINUTES

The list of actions of the 6th of April teleconference was used as standing Agenda for this teleconference (cf. table below). In addition the following items were addressed (actions **highlighted in yellow**):

- **Approval of 6th of April 2011 teleconference minutes** - minutes approved
- **CSIRO proposal** - K. Rothenbacher circulated updated contract proposal including clarification on change of scope and adjusted budget. MC approves final proposal, **ACTION 1:** proceed to signature of CSIRO contract.
- **Human Resources at Secretariat level** - Budget for a full-time project manager for PM Refinables project was approved at January Assembly meeting. MC discussed possibility of hiring this additional person for the PM Refinables project only vs for several PMC projects; and as an employee or via a consultancy arrangement. Following discussion on pros and cons, the following **ACTIONS 2 and 3** were agreed:
 - a. To identify an outsourced PM Refinables Project Manager, select a profile at the 6 June PM Refinables meeting, and inform the Assembly accordingly.
 - b. To consider further secretariat support needs (and build a business case) to be presented and discussed at the December 2011 Assembly meeting
- **2011 Budget** - remains the same as approved in January 2011 with no unexpected costs
- **2012 & 2013 Forecasts** - following voluntary audit of EPMF/PMC's 2010 accounts many adjustments are being made to PMC's finances m.o. with the support of an external Accountant. Budget forecasts are being prepared on the basis of consultants' predictions and Accountant's expertise. Forecasts assume no LoA will be sold by PMC in 2012 and 2013 (i.e. worst case - ECHA has not yet considered how to make sure co-registrants contribute to the cost of updating a Registration Dossier when an update is submitted by the Lead Registrant). WCA is preparing a draft prediction of the cost of the PGM testing programme (Phase III of PGM programme); depending on this prediction 2012 invoices will indeed be null/minimal or not.
ACTION 4: Final budget predictions will be sent to MC for check-up end May and circulated to Assembly for information ASAP. The 2012 and 2013 budgets will be submitted for approval to the Assembly at the December 2011 and 2012 Assembly meetings respectively.
- **Request from Climax Molybdenum** - A letter was sent by Climax to G. Ethier on 18 April 2011. In summary, Climax indicates they can proceed to registration of their single rhenium intermediate alone and therefore requests to register alone and earlier than agreed by PMC, and to get a refund for the monies paid to PMC over the last three years. MC agreed that this was not in line with PMC's principles. **ACTION 5:** CB and AP to draft response letter to Climax, have it ratified by MC and sent to Climax before 17 June Assembly meeting



Table 1. Actions agreed at MC 6 April 2011 conference call - status on 23 May 2011

	Action	Who?	When?	Status on 23 May 2011
1.	Deadline for nominating (co-) chairmen volunteers is 1 Nov. Will be announced in Cambridge	CB MC members	17 Jun 2011	Inserted into draft Agenda for 17 June 2011 Assembly meeting
2.	Sign CSIRO contract	CB	Beginning May	See above
3.	Refinables project manager job description (Annex 1): check with Euras and Arcadis again, contact Christian Canoo	CB	17 May 2011	See above
4.	Refinables project manager job description (Annex 1): check amongst retirees	MC members	17 May 2011	See above
5.	Co-registrants' contribution to the cost of the data added to an updated dossier: Follow-up Eurometaux's request to ECHA	CB	Mid May 2011	See above
6.	Prepare draft forecasts for MC discussion/approval at next MC conference call	CB	End April 2011	See above
7.	Members' slow responsiveness towards PMC action requests: act more severely in a stepwise manner	KR + CB + GE +MR	Immediately	Done
8.	Revised version of the cost-sharing formula: adjust wording of Appendix 9 and propose amendments to members	CB	June 2011	See Appendix 1
9.	Inform members of the above in the 2011(1) invoices' cover letter	CB	End April 2011	Done
10.	Meeting between ECHA and German delegation: - Contact EM for further information/suggestions - Invite W. Held to share draft agenda with Mgt Cttee for discussion at <i>ad hoc</i> conference call before CB's participation is confirmed	CB MC members	ASAP	Done. Suggested items are: - strict control - REACH & Customs Informal meeting with W. Held and M. Kabs foreseen in June 2011.
11.	Outline roles and responsibilities/steps regarding the update of CLP notifications by each notifier	PMC	June 2011	Pending
12.	Return of spent samples to refiner and partial reimbursement to sample providers to be actioned	CB	ASAP	Pending