



Secretariat: *Klaus Rothenbacher & C. Braibant (EPMF, Belgium)*

27 June 2012
Metals Conference Centre - Nickel/ Zinc Room
Rue du Duc 100 - 1150 Brussels (BELGIUM)

PARTICIPANTS

1. Angela Alderman	Johnson Matthey	<i>United Kingdom</i>
2. Katrien Arijs	ARCHE (Coordinator)	<i>Belgium</i>
3. Dave Boyd	Johnson Matthey	<i>United Kingdom</i>
4. Caroline Braibant	EPMF	<i>Belgium</i>
5. Roland Brasch	Heraeus	<i>Germany</i>
6. Michael Huber	Wieland Edelmetalle	<i>Germany</i>
7. Mari Järvikivi	Norilsk Nickel	<i>Finland</i>
8. Heike Kinz	Umicore	<i>Germany</i>
9. Manfred Probst	Carl Hafner	<i>Germany</i>
10. Klaus Rothenbacher	EPMF	<i>Belgium</i>
11. Jutta Schade	EBRC (Workplace expert)	<i>Germany</i>
12. Michael Shepherd	Vale Europe	<i>United Kingdom</i>
13. Hege Stubberud	Xstrata	<i>Norway</i>
14. Ed Stutt	WCA (Environment Expert)	<i>United Kingdom</i>
15. Rüdiger Thiele	Heraeus	<i>Germany</i>
16. Daniel Vetter	EBRC (Workplace Expert)	<i>Germany</i>
17. Roland Winde	Umicore	<i>Germany</i>

APOLOGIES

Mark Raffray Johnson Matthey *United Kingdom*



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AGENDA

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|---------------------------------------------------------------------------------------------------------------|----------------------|
| 1. Welcome & Introduction | 09:30 - 09:45 |
| a) Confidentiality and Competition Law | |
| b) Tour de table and apologies | |
| c) Approval of the agenda | |
| 2. Scope of the PGM CSA/CSR + ES work (C. Braibant & K. Rothenbacher) | 09:45 - 10:30 |
| a) PGM inventory and project status (availability on PNEC and DNEL) | |
| b) 2013 priority: Diamminedichloropalladium & Pd family | |
| c) Pd metal? | |
| d) Other PGM | |
| e) ES: Environment, man via the environment, workplace, consumer, exposure via food, combined exposure, waste | |
| 3. Use questionnaire (J. Schade - Ed Stutt) | 10:30 - 11:00 |
| a) Aim of the questionnaire | |
| b) Live presentation of the questionnaire, identification of critical fields, and Q&A | |
| 4. Environmental emissions questionnaire (E. Stutt) | 11:00 - 12:00 |
| a) Environmental ES building approach | |
| b) Aim of the questionnaire | |
| c) Live presentation of the questionnaire, identification of critical data entry fields, and Q&A | |
| LUNCH | |
| | 12:00 - 13:00 |
| 5. Workplace exposure questionnaire (D.Vetter & J. Schade) | 13:00 - 14:30 |
| a) Workplace ES building approach | |
| b) List of workplaces | |
| c) Aim of the questionnaire | |
| d) Live presentation of the questionnaire, identification critical data entry fields, and Q&A | |
| 6. Next steps (C. Braibant & K. Rothenbacher) | 14:30 - 15:00 |
| a) Site-visits? | |
| b) Roles and responsibilities, coordination and project management | |
| c) Timeline for DDP/Pd data collection, data refinement/generation, and ES preparation (in tiers) | |
| 7. AOB, next meetings/calls and closing remarks (D. Boyd) | 15:00 - 15:30 |